

Minutes of the CCR-FYI Steering Committee (SC) Meeting

December 15, 2004, Thursday 12:00-1:00 pm

Bethesda: Building 37, Rm 4041, 301-435-7427 (phone: 301-402-9194)

Frederick: Building 549/Conf Rm B (700-848-1113) (phone: 301-846-5864)

The meeting was called to order.

In attendance were:

Bethesda- Praveen Arany, Sohrab Bodaghi, Swati Choksi, Kathleen Dohoney, Cem Elbi, Martin Guimond, Sarah Kolla, Melinda Merchant, Edwin Posadas, Margaret Pratt, Kwang Suh, Jonathan Wiest.

Frederick (Please check)- Kevin Chang, Ramalakshmi Darbha, Arindam Dhar, Humcha Hariprakasha, Nicole LaRonde-LeBlanc, Susan Lindtner, Melissa Maderia, Katherine Turner.

Excused absences – Maja Bumke, Arti Patel, Anil Shanker

The meeting was called to order.

Kwang introduced and welcomed new Bethesda SC member, Praveen Arany. In Frederick, Katherine Turner is new to the SC. Welcome to you both!

1) Subcommittee Reports

a. Retreat Subcommittee (Derrick Cox, Susan Lindtner & Kevin Chang)

The retreat will be Feb 28-March 2 of 2005 at the Marriott in Williamsburg, VA. The abstract deadline was Dec. 13, 2004 and the registration deadline is Jan. 14, 2005. Dr. Rita Colwell, Dr. Margaret Foti, Dr. Andrew von Eschenbach, and Dr. Carl Barrett are the invited speakers.

The following workshops will be 1 hour in length. The first workshops on the agenda are currently scheduled for 1 hour 15 minutes, but this includes some break time, so all workshops are essentially 1 hour in length.

1. Skills for the Jobseekers (Susan Lindtner): Includes resume writing and interview skills. Dave Jensen from Science's NextWave is interested but is concerned about taking time away from work. He has been informed of the \$200 honorarium. Currently there are 4 speakers scheduled for this workshop.
2. Career Workshop (Kwang Suh.): Three speakers are confirmed and include Dr. Norman Coleman (Lab Chief, Radiation Oncology Branch, NIH;

Transitioned from Harvard to NIH), Dr. Stefan Ambs (Young PI in NCI; Transitioned from industry to government), and Dr. Robert Balderas (A VP at BD-Bioscience-Pharmingen). A fourth person, Nadia Cervoni, an editor with Nature Biotechnology, is also interested in coming.

3. Mentorship (Lakshmi Darbha): We are looking for a total of four people for this panel. Dr. Barbara Vonderhaar (2003 Awardee) has agreed to come. Other invitees include Dr. Nancy Coleburn (2002 Awardee), Dr. Daniel McVicar (2004 Awardee), Dr. Alan Rabson (Deputy Director, NCI).
4. Middle Age and Still Training (Melinda Merchant): Still working to confirm a speaker on this general topic. We very likely will have additional speakers on investing, real estate, and, if time permits, child care. Potential speakers are being asked to stay all day to be available for meetings and sitting at mentor tables at mealtimes.
5. International Affairs (Maja Bumke & Anil Shanker): Debbie Fountain and the NIH Division of International Services (DIS) have been contacted about making presentations. NIH DIS wants to either make a joint presentation with Debbie or do it entirely by themselves, preferring that Debbie not make a solo presentation. Anil has been in contact with some embassies and sent the following prior to today's meeting:

The status on the International affairs workshop regarding Asian countries is:

1. Japan: I am in contact with Japan Society for the Promotion of Science (JSPS), Washington office. They have sent me brochures detailing their programs and fellowships available in Japan. We might also have Mr Saki, Deputy Director, JSPS, available for panel discussion (question/answer format) on March 1 (confirmation yet to be received - by tomorrow or so).
2. Korea: I am in touch with Mr. Jun Y Park, Science Attache, Korea Embassy. He might also come for panel discussion on March 1. (confirmation yet to be received)
3. China: Jeff told me that there is one person available from China embassy also for panel discussion on March 1.
4. India: I am in touch with Dr. Kamal Kant Dwivedi, Counsellor (Science & Technology), Embassy of India. I have some information regarding Indian opportunities. But I don't think we will have anyone from there to join the panel discussion.
5. I am also in touch with Dr. Zakir H Bengali, Program Officer for the South Asia Region, Fogarty International Center. He has agreed to come or send some other official from his office to join the panel discussion.

6. Grantsmanship (Melissa Maderia): Dr. Robert Bird has accepted our invitation to come and make a presentation

It was suggested that the registration website give more details regarding the workshop contents.

Kwang will contact IAD to ask if they have any input on the wording of the surveys that will be used at the retreat.

SC members are encouraged to submit abstracts, however, they are not eligible to receive travel awards. Jean will be asked to note this on the website or by some other means.

It was noted that Division of Cancer Epidemiology and Genetics (DCEG) fellows were interested in participating in the retreat, however, they had received no notification via e-mail as had the CCR fellows and postdocs. The abstract submission deadline would be extended to December 24 only for this group.

b. Publicity/ Social subcommittee

Newsletter: Submissions are being accepted at nciccrfyi@mail.nih.gov

Plans for a holiday party have been put on hold until January, and will be discussed via e-mail. Most likely we will have a gathering hosted by Melissa.

2) Other business

FELCOM – No new information at this time.

3) Meeting was adjourned.

Respectfully submitted,
Margaret Pratt
Ramalakshmi Darbha
CCR-FYI Secretaries
December 24, 2004